SRI SARADA COLLEGE FOR WOMEN (AUTONOMOUS), SALEM ACADEMIC AUDIT CELL (AAC)

INTERNAL ACADEMIC AUDIT REPORT FOR THE YEAR 2023 - 2024

05.11.2024 To 08.11.2024

Academic audit has been carried out to understand the existing system and access the strengths and weakness of the department and administrative units to suggest the methods for improvement and for overcoming the weakness. It has also evaluated the optimum utilization of financial and other resources and to identify the opportunities availed to reforms that has been followed academically administratively and in examination. This type of audit helps to improvement of quality keeping in mind, the criteria and reports by NAAC and other bodies. In general, all the departments are aware about the need for academic policies of general level. Hence, in order to meet its objectives thus audit is combined with the physical inspection with a review of relevant documentation. Methodology of teaching and learning conducted for the different courses run by the department cross assessed in detail and functioning of laboratories and complete facility where analysed. Examination and evaluation system, outreach program conducted along with alumni and their contributions was maintained. Opportunities and scope of improvement in the major functional areas was analysed. Lastly the department is empowered and expected to express your views and give suggestions for the improvement of the system being followed by the college.

The audit team begin their visit for look at the various facilities available in the department viz., laboratories, computer facilities and the library and other facilities in the department which were accommodated in; students' participation in fest seminars and cultural activities of diverse arrived throughout the year participate voluntarily in social and outreach programs.

The Academic Audit cell established from June 2019 to monitor the Academic and administrative function of the college.

MEMBERS

Dr.P.Umamaheswari, Associate Professor of Botany
Mrs.R.Bhuvana Indumathi Head & Assistant Professor of Home Science

OBJECTIVES OF THE ACADEMIC AUDIT CELL.

- To crease the neadencie standards of the college.
- To strengthen the academic and administrative functions of the college.

FUNCTIONS OF THE ACADEMIC AUDIT CELL

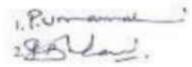
- To convene internal and External sudit through IQAC.
- · To ensure the research and development.

MINUTES OF THE MEETING OF THE ACADEMIC AUDIT CELL (AAC) ON 29,10,2024

The mosting of the Academic tackit cell comments with silent prayer Dr.P.Umanuhersvari, Head &Associate Professor of Botany, welcomed the Internal Academic Atalit members and presented the objectives of the cell and internal multi-tool also detailed about the audit proforms and checklist to be verified. The cell with the consent of the Principal & IQAC co-ordinator decided to have the internal academic sudit for the year 2023-2024 on 29.10.2024 Mrs.R.Uhrzyans Indomathi Head & Assistant Professor of Home Scienceproposed yote of thereis.



Signature of the Committee Monhors



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Principal PRINCIPAL SAS SARADA COLLEGE FOR WOMEN (Autoromeus) SALEN - 636 D16

SRI SARADA COLLEGE FOR WOMEN (AUTONOMOUS),SALEM REPORT OF THE INTERNAL ACADEMIC AUDIT

With an attempt to ensure the academic standard and functions of the college the academic audit cell convened the internal academic audit for the year of 2023-2024

The Internal Academic Audit was done from 05.11.2024 to 08.11.2024 totally 15 departments were audited, by a team of 26 members. The "Internal audit proforma and checklist were used for the audit was prepared by the Academic audit committee members with due guidance and approval received from the Principal. The audit members verified the documents and reported to the committee. The committee also collected the data from all the departments with supporting documents.



GLIMPSES OF INTERNAL AUDIT

SRI SARADA COLLEGE FOR WOMEN (AUTONOMOUS), SALEM-16.

INTERNAL ACDEMIC AUDIT FOR 2023-24

S.No	Department	Signature of	Internal Audit Members	Signature of the
0.110	Department	the HoD		Audit Members
1	TAMIL, HINDI,	1 3525	Dr.(Tmt.) C. Preetha	In the .
-	SANSKRIT	la	Dr.(Tmt.) D.Anu	D. Frue
2.	ENGLISH		Tmt.K.Rani	to the
	(y Chesh	Dr.(Tmt.) R.Thillainayaki	8. Tha
3.	HISTORY	and and have	B#.(Tmt.) S.Ramya Niranjani Dr.(Tmt.) R.Brindha Shree	M. P. Pgisla
		N. Una plus hus		02.05
4.	ECONOMICS	DE D	Dr.(Tmt.) S.Esther Juliet	Selfinjatha
		for Ho.D.	Sujatha	-M
		- for	Dr(Tmt.) J.Tamilmani	J.18
5.	MATHEMATICS	M. Jul	Dr.(Tmt.) T.Jayalakshmi	1. Juneur
			Dr.(Tmt.) N.Aarthi	Nela
6.	STATISTICS	MJ.	Dr.(Tmt.) T.Linga Murugeswari	and at
			Dr.(Ms.) S.D.K. Subhas ree	3 D. C. Maaree
7.	PHYSICS	0 h	Tmt.M.Nala	11. Naly.
		1[-/m	Dr.(Tmt.) M.Deepa	M.Q.
8.	CHEMISTRY	A Me.	Dr.(Ms.) C.G.Sangeetha	a the wat
		a feature	Dr.(Tmt.) A.Aravalli	Colora Alfroral
9.	BOTANY	Dimande	Dr.(Tmt.) S.Poongodi	82 Starter
	entry in the second second		Dr.(Tmt.) S.Vijayalakshmi	atte
10.	ZOOLOGY	1.11 2	Tmt.N.Bhagushia Begum	panopros-
		7.10	Dr.(Tmt.) R.Reka	
11.	HOME SCIENCE	Rightani	Dr.(Tmt.) S.Uma Devi	S. Unairy
			Dr.(Ms.) J.Mahaboob Bee	Hel. J
12.	COMP.SCIENCE	M. Sette	Dr.(Tmt.) P.Dhanalakshmi	he it
		fer	Dr.(Tmt.) C.Sridevi K. Vidhyn	h lift fl
13.	COMMERCE	e al al	Dr.(Tmt.) T.Sasikala	Tismi
		For S. Chat.	Dr.(Tmt.) Nirmala	Virm
14.	PHYSICAL	112	Dr.(Tmt.) Latha Sreedhar	do .
	EDUCATION	0.00	Dr.(Tmt.) C.Mohana	d

11- han 21.10.24